

Father Lacombe School Council MINUTES



Date: May 28, 2024

Time: 6:34pm

Father Lacombe School - Food Studies Room

In attendance: Donna Tugwood (STAR chair), Maria (principal), Stephanie (Vice-Principal), Elaine (teacher rep), Claudine (chair), Cecelia (vice-chair), Jenna (treasurer), Kelsey (secretary), Laurel (fundraising lead), Leigh (communications), Parents: Kristie, Vivian.

1. Welcome & Prayer

-No one new, so we proceeded with prayer

-It is Catholic education week, so Maria read a corresponding prayer.

2. Introductions

-No one new.

3. Approval of Minutes No

-Laurel motioned, Cecilia seconded, all in favor.

4. Approval of Agenda

-Kristie motioned, Vivian seconded, all in favor.

5. Old Business

A. Online Safety workshop recap

-There has been great feedback from students, teachers and parents about the online safety workshops both at school and for parents.

-About 20 parents attended.

B. ASCA AGM & conference recap

-Claudine and Laurel both found the experience very valuable, and were thankful for the opportunity to go and represent Father Lacombe.

-The Minister of Education came and spoke and did a short Q&A

-Thank you to our school trustee, Donna, for advocating to have our council funded to attend the AGM. And thank you to STAR for funding.

***action: Claudine will attach resolutions**

[Annual Conference: Alberta School Councils' Association](#)

C. Family Movie night held May 24, 2024

-Another successful night for our school. There were about 60 attendees. Council made about \$120 on concession sales.

-There were lots of JR Highs which was great to see.

D. STAR bussing 2024/25

-wheels are in motion to have the letter of transfer from Wolf creek to STAR for the 24/25 school year for those out of boundary.

- STAR will be providing a contracted bus for one year. Thank you STAR!

6. New Business

A. AGM date

-There was some discussion about having the AGM earlier to hit the ground running for September. Council decided to keep the AGM included with the first council meeting on September 17th, 2024.

B. Playground JS

-Laurel wanted to acknowledge the fundraising happening for the playgrounds at JS McCormick and potentially attach a flyer for their fundraising efforts.

***action: Laurel needs to confirm with Rene the status of the fundraising efforts and if the play structures behind Father Lacombe are owned by JS or the city.**

7. Admin Report (Maria)

A. Playground and Shed in the works.

-The new playground construction will commence in August once the building warranty with Shonda has expired.

-July 1st, the new shed will be constructed. It will not be heated, but will have electricity for lights etc.

B. Education Plan Review

-Maria went over the new education plan. It all looks wonderful and some amazing new goals and strategies to be put into place for the upcoming school year.

***action: Maria will send a file for the education plan to Claudine so she can attach it and all parents will receive a link.**

C. Admin Retreat

-Admin and Donna had a 4 day retreat in Kananaskis where they attended some workshops and recharged their batteries.

8. Teacher Report

- Track and Field

-May 30th for Gr 7-9, early June for Gr 4-6

- Pre school visits

-Went well, and it's been a great partnership with the community.

- Edwin Parr

-Melissa Tschirren won the district wide award. We are very proud of her. Congratulations!

- Talent Show

-Such an amazing experience for the students. So many talented children in the school and we only hope the event is bigger with more and more participation each year.

- Catholic Education week

-The school celebrated with the last Saint Group activity. They all did a water walk around Cranna lake.

- PATS -This year they are doing the PATS virtually. There may be some kinks to work out, but students and teachers are handling the change with grace.

9. Trustee Report (Donna Tugwood)

***action: Claudine will attach the report from Donna (Attached below)**

[W 2024 SC report May.docx](#)

10. Chair Report (Claudine)

A. School Year End celebration - June 26

-the school is paying for this event, with council providing support with some outdoor activities like chalk and bubbles, and volunteers to run the food part of the BBQ

B. Planning for next year:

a. Calendar

-it was discussed to have an off-shoot meeting to discuss the upcoming 2024/2025 school year and hash out some goals and ideas. If you're interested in planning, email Claudine

b. AGM date

-September 17th, 2024. All are welcome to attend.

c. Board member positions

-Claudine is looking to step down from chair and take on more with the fundraising committee. So we will be looking for a new chairperson in September.

-Laurel is looking for some help to delegate the fundraising responsibilities. She has had interest and commitment from Melanie and Gwen for Hot lunch.

d. Communication (fb, newsletter)

-Look at starting School Councils own Instagram and Facebook account to better distribute out council information and fundraising news.

11. Fundraising Committee Report (Laurel)

A. Hot Lunch

i. April and May recap

--Hot lunches made \$626.71

B. Pop-up treat days?

-have one last pop up treat day for the JR Highs, to offload the candy that didn't sell at the family movie night. Claudine will set up upstairs at lunch time and have a sale.

C. Funscript

-This is a Gift Card fundraiser opportunity that Mel found and would like to lead

***action: Laurel will call St. Michaels to see how efficient they have been with it.**

D. Discussed goals for fundraising - to start to gather ideas for our fundraising money. Maria would like to have new computers with faster processing to enable different learning platforms for students.

12. Treasurer Report:

-no report as Jenna was unable to attend.

- Request made to have financials from last years hot lunch to compare to this years

***action: Jenna to compile a worksheet with 23/24 hot lunch profit and 24/25 profit.**

13. Closing Comments:

An amazing year we had, with lots accomplished! Thank you again SO MUCH to everyone who has come to our meetings, helped with events, or provided support in so many ways! THANK YOU!

Meeting Adjourned

Next Meeting Scheduled for June 18th, a fun wrap up night at Letos in Lacombe.