

Father Lacombe School Council Meeting Minutes



Date: April 16, 2024

Time: 6:30- 8pm

Father Lacombe School - Food Studies Room

In attendance: Donna Tugwood (trustee), Maria Wagner (principal), Stephanie Amstutz (Vice-principal), Claudine Bruning (chair), Jenna Panchyshyn (Treasurer), Laurel Paulson (Fundraising lead), Kelsey Rockwell (secretary), Leigh Makar (communications), Parents: Allysa, Shantel, Vivian, Kristie, Kaylee.

1. Welcome & Prayer

-Maria prayed

2. Introductions

-see above for attendance.

3. Approval of Agenda

-Vivian motioned for the Agenda to be approved. Jenna seconded, all in favor.

4. Approval of minutes

-Laurel motioned for the minutes to be approved. Kelsey seconded, all in favor.

5. Old Business

A. New School Council Email

- a. fatherlacombeschoolcouncil@gmail.com

-This new email was created for emt access at the bank and to keep emails organized and have consistency if or when the council has new board members. Donna will now send all her trustee reports to this email.

- B. Treasurer EMT access. Everything is set up and ready to go. EMT will be linked to the email above
- C. ASCA AGM & conference registration
 - a. Laurel & Claudine are registered and very excited to represent Father Lacombe for the weekend at the meeting at the end of April.
- D. ASCE Grant - awaiting replies and money, the ASCA workshop has been paid!

6. New Business

- A. ASCE grant proposal
 - a. Online Safety workshop booked for April 25 , 6-7:30pm. There was some confusion on where the actual monies for the grant were coming from, but the team worked together in emailing the correct authorities and had it sorted. There will be childcare available to parents who want to attend.
 - Donna will also get some clarification on the forms needed to be reimbursed for the AGM meeting.
- B. Family Movie night booked for May 24 at 6pm (family) and 8pm (junior high)

-Having a sub committee for planning the movie night was discussed. They will help decide the movie for each age group and what sorts of snacks will be provided etc

***Action: Email Claudine if you want to be on the sub committee**

7. Admin Report (Maria)

- A. Playground and Shed in the works.

-Playground has been delayed as the school works out the warranty details with the construction company who built the school (Shunda Construction). As soon as they have permission, construction will begin.

- B. Budget presentation. Please see Maria for full presentation details.
- C. New Superintendent is Laurie Kardynal. She will start her position in August 2024

T. Teacher Report (Tammy)

- **Badminton Season in full swing**

- **New options**-Design studies and more opportunities for the Leadership team to make community connections.
- **Baptism Mass.** 5 students and one baby were baptized.
- **JH dance** was a huge success and there was positive feedback from the kids that they very much enjoyed the opportunity.

9. Trustee Report (Donna Tugwood)

-See attached report

[Trustee Report](#)

10. Chair Report (Claudine)

A. ASCA resolutions voting

-Each resolution is brought forward to advocate to the minister of education.

-Claudine briefly went through each resolution as it was councils job to thoroughly read through prior to the meeting. Each resolution was voted on by private ballot and submitted for Claudine and Laurel to bring to the AGM meeting.

-There was some questions on the wording of resolutions and so Claudine will email asking for clarification, she will then email out the answer for everyone in attendance so they can change or stay their vote.

Action: Claudine to email sponsors of resolutions and forward replies to school council attendees from tonight's meeting, so they can change their vote if desired.

B. School Year End celebration

-On the same page as last meeting, in that council wants to contribute some fun activities and/or small treat to the celebration.

-June 26th at 11:45am is the date and time chosen. There will also be an awards ceremony for K-gr 4 at 1:00pm

11. Fundraising Committee Report (Laurel)

A. Hot Lunch (Laurel)

i. March recap

-\$626.71 raised in march. There were a few new vendors to choose from this month and they seemed to be well received. Prices were quoted really high from

McDonalds, so Laurel decided to charge less, and make no profit off this vendor, yet listening to parent requests for McDonald's

-Laurel is considering doing a questionnaire for parents in regards to hot lunch fundraiser.

B. Pop-up treat days?

-No other pop up days were talked about. We will just use the Movie Night as a treat fundraiser in May.

12. Treasurer Report (Jenna)

-opened with \$7,852.37 and closed with \$6,846.38

13. Closing Comments

-Next Meeting Scheduled for May 28 at 6:30 - this will be our last regular scheduled meeting of the school year, with June meeting being a celebration of another successful year!

-No other comments

Meeting Adjourned