

Father Lacombe School Council MINUTES



Date: January 16 , 2023

Time: 6:30- 8pm

Father Lacombe School - Food Studies Room

Start 6:34pm

In attendance: Maria Wagner (principal), Tammy Bessette (teacher rep), Kelsey Rockwell (secretary), Leigh Makar (communications), Jenna Panchyshyn (treasurer), Laurel Paulson (fundraising lead), Claudine Bruning (chair), Cecelia Mena-Metro (vice-chair).

Regrets: Donna Tugwood (STAR Catholic trustee), Vivian Bayley (parent).

1. Welcome & Prayer

-Maria asks to pray a special prayer for John in Gr 7, as he embarks on his last chemo treatment. And also for Shaily Cargill (grade 3 teacher) who lost her sister to cancer recently.

2. Introductions

3. Approval of Minutes

-Motion to approve minutes by Laurel, seconded by Jenna, all in favor.

4. Approval of Agenda

-motion made by Cecilia, seconded by Jenna, all in favor.

5. Old Business

A.ASCE grant proposals

I. workshop is a go. Proposed time to do it would be during February's school council meeting, at the beginning. Only worry is that Maria has annual surveys to hand out. Those could be handed out, to be taken home

-an invoice for the workshop has to be sent to Laurel so we can get approval for the grant money.

-team building will be a separate event now. Being held at Claudine's house February 23rd

***action: Claudine will send out invites to school council members and regular attendees.**

B. STEM fund request

-we were waiting on the financial report. Looks like we can offer support by purchasing the \$700 request.

Motion made by Claudine to give Jeralee \$723.90, seconded by Cecilia, all in favor

-question asked if we could do separate fundraisers to help buy more tech for the STEM program. Answer was yes, we could.

6. New Business

A. ASCA Engagement Task Force

I. surveys are put forth to help gather information on how parents feel about how involved they are in their child's education. The council took some time to do the survey together.

B. Financial Reporting and Signing

-we need to talk about different ways to make banking a little more streamlined and efficient. Right now the banking statements are getting to the council about a month behind because of the way and timing they are received by Jenna directly from the bank

-we need a second signee from parents

-adding to the minutes that we will eliminate the signers from previous years.

Motioned by Claudine to remove Dustin Fountain from being a signer, seconded by Laurel, all in favor.

-motion by Claudine to add Stephanie Amstutz as our second Admin signing authority on the account, seconded by Kelsey, all in favor.

-motion by Claudine to add Laurel as parent signing authority on the account, seconded by Cecilia, all in favor.

- Motion to have full online banking access given to Lacombe School Council bank account, under responsibility of our Treasurer Jenna and/OR second signer, Laurel. Second by Kelsey. All in favor.

****action: Kelsey will print off the minutes, sign them and give them to Claudine to be signed and sent to the bank.***

7. Admin Report (Maria)

A. Playground Design

-Claudine and Maria went through all 9 playground design proposals to choose the best fit for the project. It was important to both of them that they chose a local business that tried to use local resources and materials. They found their winner. BDI who uses blueImp. They are an Albertan company who uses all materials and supplies made in Alberta.

-council watched all three design proposals and gave feedback about their design concerns, what they liked and how some things in the designs could be improved.

****action: Maria will bring design ideas and suggestions to the builder and will bring back the revised design proposal***

B. Surveys

-in discussion about the amount of surveys put out to parents, Maria wanted a more streamlined approach. So surveys will now be separated. Maria will bring surveys to the February 27th meeting to hand out to the council.

8. Teacher Report

(Tammy Bessette)

- Social Justice Cards to elderly and sick (Saints Groups). This was really well received by the recipients.
- The Christmas Concert was a huge success. Lots of positive feedback from parents, children and staff.
- Basketball season has started. The boys team has already won a game.
- The Giving Tree fundraiser over christmas, gathered over 20 gift cards.
- Swimming for all grades has started, and will finish up in the coming week.
- Christmas Olympics was another huge success with again, lots of positive feedback from the children. Lots of participation and excitement.
- Mrs Stebner returns! We're very excited to see her face in the halls again.

9. Trustee Report (Donna Tugwood)

-Donna was away at this meeting, so Claudine gave her report.

***action: claudine will attach trustee report**

10. Chair Report (Claudine)

A. Family Engagement ideas

-family movie night was a hit last year and we should do it again.
Table it for now and plan to host in April.

B. School Year End celebration/bbq

-Laurel in discussion with Milley Oak to do beef on a bun, or taco in a bag, or hamburgers with the \$800 budget.

-Discussion occurred about the importance of doing a welcome and year end BBQ. Maybe the council could take over one and think of a different approach, and the school will take over the year end BBQ and expenses.

11. Fundraising Committee Report(Laurel)

*we did this agenda item before item 10 as Laurel had to leave early from the meeting

A. Goals of fundraising

i. Grade 5&6 CTF - coding robots

-this was approved

ii. Playground JS

-table it for now, as we have our own grant and they are doing their own fundraising.

B. Hot Lunch

i. November/December recap

-dropped Extreme Pita, and added Subway.

-lots of parent volunteers, but more are always welcome.

-amazing return on hot lunch orders so far. Families really seem to enjoy the meals and how often they are offered.

ii. Distribution

-Laurel was wondering if the leadership team would be willing to come and help distribute hot lunches. We will try having them help in February, and if it goes well, we can discuss the leaders taking on more responsibility in the future. Maria just wants us to be mindful of their school time, and they cannot be missing school to help.

iii. Subway

-Subway starting, and its seems to be getting good feedback already

C. Fundraising Events

i. Poinsettia Sales recap

-made over \$400 on this fundraiser. It did very well.

ii. Oodles of Chocolate Fundraising

-this will be a February fundraiser led by Claudine.

iii. 6th On the Block

-this will be a March fundraiser, led by Cecilia.

iv. Bottle Drive

- Laurel asked Mrs. Wagner if it would be ok to do this during parent teacher interviews on March 14. Cosmos would come and drop off a donation truck, we fill it and drive it back. They take a small percentage of the profits and the rest is ours. We discussed maybe using this as a fundraiser to help support the STEM project more.

iv)* Added to the agenda with permission from Claudine
Jar guess for free ski and swim passes

-Laurel got some free swim and ski passes and so she thought it would be fun to do a candy guessing game to determine the winners. Everyone agreed it would be a great idea. One parent brought up a concern about the kinders having an unfair disadvantage with developmentally not knowing very big numbers to be able to guess right. So it was determined that the k-3's would have their names drawn for the swim prizes and gr 4-9 could guess the candy

-Claudine motioned that council reimburse Laurel the costs to fill the candy jars, Kelsey seconded, all in favor.

D. Pop-up Treat Days

i. Popcorn sale recap

-\$54 profit after the purchase of new supplies and stock

ii. Feb 5 will be the next Popcorn and JuiceBox sale

12. Treasurer Report(Jenna)

-opened with \$2682.34. Closed with \$3691.26, not including hot lunch sales for November in that total.

13. Closing Comments

-Vivian couldn't be here, but wanted to remind everyone about the PD lunch for teachers. We still need a few days for people to volunteer on.

-next meeting is 4th tuesday instead of the 3rd tuesday. February 27th at 6:30

Meeting Adjourned